



Student Media Aide Application

Thank you for your interest in the Media Skills Class. The Media Center is an exciting place, and I am glad you want to be a part of it! As a Media Assistant, you will help Mrs. MacKay in managing the Media Center by contributing to activities, book collection organization, and promotional projects. You also may be responsible for blogging, writing book reviews, and generating ideas to improve the library. You will be expected to read daily and become competent in various media skills.

Requirements:

- A passion for books and learning
- An upbeat and friendly attitude
- A willingness to work hard and learn new skills
- An organized, self-motivated, reliable mindset.
- A professional attitude toward faculty and students.

Course Information:

The class is one semester, and you will receive a letter grade based upon the school-wide grading policy. This is a working class, not a 'sit and do your homework or read all period' class! Plan on being busy and know that you will be responsible to learn and complete library assignments!

To Apply:

Please complete the following application and ask two teachers to fill out the recommendation forms. Return your completed application to Mrs. MacKay by March 15, 2019.



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Name: _____ Grade: _____

Please answer the following questions in complete sentences. Be sure you explain your answers and give specific details, where necessary. Use your best handwriting or type your responses and attach them.

1. Explain why you want to be a Library Media Assistant.

2. Tell me about your reading habits. How much do you read? What do you like to read?

3. Tell me the best book you've ever read. What did you like about this book?

4. Do you feel that you get along well with other people? Explain.

5. Do you enjoy helping other people? Explain.

6. What do you think it means to be self-motivated?

7. Would you say you are an organized person? Give an example.

8. What do you already know about how our library is organized? Explain (if you are able) what you understand about the Dewey Decimal System and fiction vs. non-fiction.

9. Have you ever checked out or downloaded an e-book? Explain any experience you have, or devices you've used to read paperless books.

10. What ideas do you have that could make our library even better?



Recommendation Form for Library Media Assistant

Please choose two (2) teachers to complete the following evaluations.

Dear Teacher:

My name is _____ and I am applying to be a Library Media Assistant. To qualify, I must be organized, self-motivated, and reliable. As a Media Assistant, I would have access to, and be responsible for, media materials. I will need two teacher recommendations in order to apply.

I would appreciate if you would take a moment to answer the following questions about me.

If you have any questions, please feel free to contact Mrs. MacKay. **Please put the completed form in Mrs. MacKay's box by March 15th.** Thank you for your help.

1. In your opinion, would this student be a responsible aide even when he/she is not supervised?

Yes No

2. In your opinion, is this student self-directed and efficient?

Yes No

3. To the best of your knowledge, does this student get along well with other staff and students?

Yes No

4. To the best of your knowledge, does this student take pride in their work & seem motivated to learn?

Yes No

5. Other comments

Teacher name: _____



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